

EMERGENCY CHECKOFF LIST

ROUGH WEATHER AT SEA, CROSSING HAZARDOUS BARS OR FLOODING

- All weathertight and watertight doors, hatches and air ports closed.
- Maintain stability according to the ships Stability Letter. Bilges kept dry.
- Passengers seated and evenly distributed.
- All passengers and crew must don life jackets (PFD).

MAN OVERBOARD (MOB) - Signal: Intermittent blasts of the ship's horn.

- MOB alerts the deck by yelling "MAN OVER BOARD, _____ SIDE".
- Any crew observing MOB remains where they are, pointing at MOB, yelling "MAN OVER BOARD, _____ SIDE".
- Next crew on scene throws life Ring buoy over side.
- Crew at helm sound alarm on ship's horn, hits "MARK OR SAVE" on GPS.
- Helm turns towards MOB. Helmperson remains at helm until relieved.
- Lookout posted to keep the person overboard (MOB) in sight.
- Mate of watch writes down coordinates of MOB.
- Start engines, clew up.
- Maneuver the vessel or Launch rescue boat to pick up the person in the water.
- Crewmember, wearing PFD and lifeline attached, standing by to assist the person overboard.
- Make radio call to Coast Guard.
- Continue search until released by Coast Guard.

FIRE/FLOOD/EMERGENCY - Signal: Continuous blast of the ship's horn.

- Crew discovering emergency yells, FIRE / Flooding / Medical Emergency in the _____ (part of the ship)," if safe, takes action, or evacuates the space.
- Crew at helm sounds alarm on ship's horn. Helmperson remains at helm until relieved.
- All hands and passengers don PFDs.
- All hands carry out duties in WQSB.
- Crew evacuates holds and 'tween deck, closing all doors and hatches.
- Close hatches, doors, and vents.
- Cut off electrical system supplying affected compartment if possible.
- If safe, fight the fire.
- For engine room fire, only operate the fuel supply and discharge the fixed firefighting system on the Masters orders.
- Start engines, clew up, for most situations.
- Maneuvered vessel to minimize the effect of wind on the fire.
- Make distress radio call to the Coast Guard.
- Move passenger away from fire, and if necessary, prepare to abandon the vessel.

ABANDON SHIP - Signal: Six or more blasts followed by one long blast of the ship's horn.

- ONLY Master gives order to abandon ship.**
- All crew and passengers don PFDs.
- All crew carry out their duties as assigned in WQSB.
- Prepare rafts, RIB boat, rowing boat for launching.
- Take EPIRB, flares, HH GPS, HH VHF's, charts to rafts.
- Make a distress radio call to the Coast Guard.